

Dear Doctoral Student

Congratulations on being granted a departmental scholarship for doctoral students!

Departmental scholarships are intended for doctoral students in the Computer Science Department who have a thesis advisor and who dedicate 100% of their time to their studies and their research within the department (with the exception of checking assignments or working for the department).

The scholarship is guaranteed for either one semester or for one year.

In addition to the monthly scholarship, the department will pay for your tuition.

The scholarship will be given for a maximum of four years.

You are required to submit a progress report, signed by your advisor, at the end of each semester in order to be considered for a scholarship for the following semester (in other words, if you do not submit a progress report, your scholarship will not continue to the next semester).

The next deadline for submitting a progress report is March 1, 2024. A reminder will be sent out before then.

A signed progress report must be submitted every year by September 1st.

Scholarship recipients must commit to assisting in teaching, checking assignments and exams for department courses, conducting interviews or carrying out other academic tasks if there is a need for it. There will be a monetary compensation for any such work.

Scholarships will be cancelled for students who do not meet the conditions of the department - whose progress is unsatisfactory, who stop their studies on their own or have their studies stopped for them, or who receive disciplinary sanctions for misconduct - and they will be required to return the scholarships that they have thus far received.

We reserve the right to change the details of the scholarship requirements for the academic year of 2024-2025.

Sincerely,

Professor Tomi Klein
Head of the Computer Science Department

Request/Progress Report for a Doctoral Scholarship

Last Name: _____ First Name: _____

ID number/Passport Number: _____

Address: _____ E-mail: _____

Phone Number: _____ Mobile Number: _____

Which year of doctoral studies during the academic year 2022-2023? _____

Thesis Advisor: _____

Have you submitted your thesis proposal? Yes / No If so, when? _____

Title of your thesis project: _____

1. I hereby confirm that I meet the criteria as defined in order to receive a departmental scholarship.
2. If I do not agree to the terms of the scholarship, I will inform the department immediately.
3. If any changes occur that affect the abovementioned conditions, I understand that I am required to inform the department immediately.

Date

Student's Signature

Advisor's Signature

Semester Progress Report – Doctoral Students

Last Name: _____ First Name: _____

ID number/Passport Number: _____

Address: _____ E-mail: _____

Phone Number: _____ Mobile Number: _____

Which year of doctoral studies during the academic year 2022-2023? _____

Thesis Advisor: _____

Have you submitted your thesis proposal? Yes / No If so, when? _____

Title of your thesis project: _____

Describe the research you accomplished in the most recent semester:

Publishing status:

If you have had more than 4 publications in the course of your doctoral studies, only refer to the four most recent publications and/or those which were not reported on in the previous progress report.

	Is it new, since the previous semester?	Article title	Status (work in progress/submitted/accepted)	Place	Date of publication/submission	The student's role
1						
2						
3						
4						

Date

Student's Signature

Advisor's Signature